

**CENTRAL PENNSYLVANIA ENGINEERS WEEK COUNCIL
NOMINATION APPLICATION
FOR
TECHNICAL ACHIEVEMENT AWARD - YEAR 2025**

The Central Pennsylvania Engineers Week Council (Council) is a non-profit organization established to plan and implement the celebration of Engineers Week annually in the Greater Harrisburg Metropolitan Area and the surrounding communities. The Council is composed of representatives from various engineering and technical societies in Central Pennsylvania. These Member Organizations have joined together to fulfill the Council's mission to promote the work of engineers for the public's understanding and welfare; to honor outstanding members of the engineering profession; to recognize outstanding engineering and technical achievements; and to enhance technological literacy of the public through educational activities.

As part of this mission, the Council seeks to recognize, in a dignified, public way, during our National Engineers Week Banquet Celebration, the technical achievements of an outstanding individual. This award shall recognize an individual, who has made notable contributions to the engineering profession and its principles of practice.

ELIGIBILITY

- Be a member in good standing of one of the local Central Pennsylvania Member Organizations of the Central Pennsylvania Engineers Week Council. A list of current Council Member Organizations can be obtained on the Council website at www.cpewc.com
- Not be a licensed professional (PE or EIT) within United States of America.
- Be a resident of Central Pennsylvania*.
- Be employed within Central Pennsylvania*.
- Be a citizen of the United States of America.
- Not be an officer of the Council (i.e. Council Chair, Vice Chair, Secretary, or Treasurer are not eligible.)

EVALUATION CRITERIA FOR SELECTION

Nominations must demonstrate achievement and accomplishment of the Nominees in the following areas:

- Academic Achievements
- Occupational Achievements
- Professional and Educational Achievements
- Technical Achievements
- Community Involvement

Evaluations will be numerically weighted based on the percentages indicated on the application. The selection of the award recipient is based solely on the information provided on this Nomination Application.

**Central Pennsylvania is defined as the following counties: Adams, Bedford, Centre, Clinton, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Lebanon, Mifflin, Perry, Snyder, Union, and York.*

INSTRUCTIONS

1. **The nomination application must be submitted electronically as a Word document or in .pdf format. Email the application** so that it is received by the Awards Selection Committee on or before **December 13, 2024 by 5:00 pm to (applications submitted late will have points deducted):**

thartman@rkk.com

2. The application must be emailed by the nominator from the member organization to which the nominee is a member. Applications emailed directly from the nominee will not be accepted. The awards committee will request acceptance of the application from the nominee by email within a week of receiving the nomination. If nominee is not contacted within a week, please call the number below. No signed applications will be required.
3. Electronic files of the application are also available on the Central Pennsylvania Engineers Week Council website (www.cpewc.com).
4. All information must be provided on the nomination application. Missing or incomplete information will be cause for disqualification at the discretion of the Awards Selection Committee of the Engineers Week Council.
5. Do not edit, remove, or change the formatting and text size of the application. Font size shall be 10pt or greater. Margins shall be 0.75". Line spacing shall be standard.
6. Please follow the page limits as currently established in the application with the weight of each section in parathesis.
 - a. Eligibility / Evaluation Criteria for Selection – 1 page
 - b. Instructions – 1 page
 - a. I. Nominee Personal Information / II. Academic Achievements – 1 Page (10%)
 - b. III. Occupational Achievements – 1 Page (15%)
 - c. IV. Professional & Educational Achievements – 1 Page (15%)
 - d. V. Technical Achievements – 2 Pages (45%)
 - c. VI. Community Involvement – 1 page (15%)
 - e. Nominator Recommendation – 1 page

The application may not exceed 9 pages.

7. When completing each section, provide specific details of the accomplishments of the Nominee, including approximate date and duration of the activity.
8. The Engineers Week Council reserves the right to make no award if circumstances so dictate.
9. The award recipient is expected to attend the banquet.
10. Questions concerning the application can be submitted by email or phone to:

thartman@rkk.com

717-669-6600

I. NOMINEE PERSONAL INFORMATION

Name of Nominee: _____

Birth Date: _____

Home Address: _____

Home Telephone: _____

Business Address: _____

Business Telephone: _____

Email Address: _____

Council Member Organization to which the Nominee Belongs: _____

Is the Nominee a resident of Central Pennsylvania? _____

Does the Nominee work in Central Pennsylvania? _____

Is the Nominee a citizen of the United States? _____

II. ACADEMIC ACHIEVEMENTS (10%)

Describe the academic achievements of the Nominee related to the education of the Nominee:

College Degrees – list all degrees earned:

<i>Year</i>	<i>Degree</i>	<i>Institution</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Continuing Education – list continuing education courses completed:

<i>Date</i>	<i>CEUs</i>	<i>Course Title</i>	<i>Course Offered By</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Honors, Awards, and Other Academic Achievements:

III. OCCUPATIONAL ACHIEVEMENTS (15%)

Describe positions held by the Nominee in business, industry, and/or government, which demonstrate progressive growth, responsibility, leadership, and achievement within the employing organization.

IV. PROFESSIONAL & EDUCATIONAL ACHIEVEMENTS (15%)

List memberships in, and service to Professional Societies and Organizations (i.e. those organizations whose principal mission is the advancement of the profession). Describe contributions of the Nominee to promote engineering to the public, government, students and children. Describe the service of the Nominee in the teaching of engineering and technical theory in a formal academic setting.

V. TECHNICAL ACHIEVEMENTS (45%)

Describe notable projects demonstrating thoughtful analysis and creativity of design and development. Describe research and testing activities, publications (books, journal articles, etc.), and presentations.

V. TECHNICAL ACHIEVEMENTS (continued)

VI. Community Involvement (15%)

Describe the public and community service of the Nominee. Include public and semi-public office (e.g. elected office, school board, governing body committees, etc.), religious and charitable organization service, community service clubs & organizations (e.g., fraternities, volunteer fire departments, sports teams, scouts, etc.). Items in this section should be things done outside of professionals' organizations and societies.

NOMINATOR RECOMMENDATION

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By the electronic submission of this application, I affirm that I am a member in good standing of the Member Organization of the Central Pennsylvania Engineers Week Council so indicated herein, and do hereby nominate the candidate to receive the Technical Achievement Award.

CPEWC Member Organization: _____

Nominator Name _____

Nominator email _____